

# Calvary Baptist Church

## Sunday Morning Nursery Worker

### Ministry Profile and Job Description

**Job Title:** Sunday Morning Nursery Worker

**Purpose:**

Jesus told his disciples, “Let the little children come to me, for the kingdom of heaven belongs to such as these” (Matthew 19:14). Therefore, Calvary Baptist places a high priority on providing dependable, safe, secure, and nurturing care for all the children that are entrusted to us. The Sunday Morning Nursery Worker will partner with our congregation to provide this care to children ages 0 to 2 during Sunday Morning worship and Bible study activities.

**Relationships:**

The Sunday Morning Nursery Worker is supervised by the Senior Pastor; works most directly with the Minister to Youth and Children and the Children’s Ministry Team; and is accountable to the Personnel Committee.

**Qualifications, Skills and Gifts:**

- An ability to relate to church members and their children in a courteous and helpful manner.
- Experience in caring for children between the ages of 0 to 2 with the ability to adapt and interact with each child and their varying needs.
- At least 21 years of age and not a member of Calvary Baptist Church.
- Current satisfactory completion of a background check, a pre-employment drug screen, a basic CPR course (BCLS preferred), and all standard vaccinations (including flu).

**Description of Duties:**

- Help to maintain a clean, well-organized, and welcoming nursery and provide age-appropriate care including feeding, diapering, toileting, maintaining a safe environment, monitoring and cheerfully interacting with infants.
- Warmly greet parents and children when they come to the Nursery. Ensure the nursery is a place of joy, play, and friendship.
- Arrive 15 minutes before scheduled service time and remain in room until last child is picked up by respective parent or guardian.
- Oversee the check-in/check-out process and the communication protocol for parent notifications.
- Clean and straighten the room including sanitizing toys prior to leaving.
- Report any concerns or ideas for improvement to the Minister to Youth and Children.
- Communicate in advance planned absences to Minister to Youth and Children.

**Time Requirements and Benefits:**

- The Sunday Morning Nursery Worker will work approximately 4 hours each Sunday (8:15 AM to 12:15 PM)
- Compensation will be based on experience and qualifications.
- All matters pertaining to compensation, vacation, sick leave, insurance, social security and performance evaluations will be governed by the current personnel policy documents of the church.